

## Employer Reimbursement Deferment Plan

ISU P&S employees with one year of service can apply for up to four credits of tuition reimbursement each semester through the University. Please visit HR's webpage for full requirements (<https://hr.iastate.edu/merit-and-professional-scientific-tuition-reimbursement-program>). Along with the Tuition Reimbursement Program, the Accounts Receivable office offers an Employer Reimbursement Deferment Plan that can postpone the payment of tuition until grades are posted, and University reimbursements are received. Signing up for this plan can defer the payment of tuition and fees until the 20<sup>th</sup> of the month following grades being posted (Fall due January 20, Spring due June 20, Summer due August 20). ISU employees will still need to follow ISU HR's process for receiving tuition reimbursement from the University in addition to signing up for the Employer Reimbursement Deferral plan, and payment is due regardless of whether you are reimbursed by the University. Sign up is done through Workday, and more information can be found below <https://www.ubill.iastate.edu/employer-reimbursement-deferment-plan>.