

Office of Student Conduct: Student Conduct Hearing Boards

The Office of Student Conduct convenes 2-4 Student Conduct Hearing Boards per year and 3-5 Student Conduct Appeal Boards. We try to maintain a pool of approximately 40 trained members (faculty, staff, and students) that we pull from, and each board is comprised of three members: two faculty and/or staff and one student (either graduate or undergraduate). One faculty or staff serves as the facilitator/chair for the hearing.

Hearing Boards are scheduled on M-F for typically 3 hours (usually between 9-12 or 1-4), but often take less than 2 hours to conclude, including deliberation.

When scheduling, board members are polled for their availability and then notified when selected for a particular hearing. Case information is shared via CyBox for review prior to a hearing. Following the hearing and deliberation, the board provides written recommendations to the Dean of Students, and the Dean of Students sends the final decision letter.

The Student Code of Conduct describes the role and appointment of Student Conduct Hearing Board members. In addition to board hearings, members may be requested and polled to serve on Student Conduct Appeal Boards as well. These paneled meetings are not hearings, but meetings to review the information a student has submitted regarding an appeal of a student disciplinary decision. Appeal Boards are scheduled for 1-2 hours.

More information is below, and can be found in the [Student Code of Conduct](#).

2.6 Student Conduct Hearing Board (SCHB)

The Student Conduct Hearing Board (SCHB) hears Separation Level cases, which are student disciplinary cases that may result in suspension or expulsion from the university. The SCHB may also hear NonSeparation Level cases (cases where suspension or expulsion from the university is not a potential sanction) which have been referred by the OSC. The SCHB hears cases in boards of at least three persons, including at least two faculty / staff and one student. The SCHB makes its recommendation to the Dean of Students.

The SCHB is composed of members of the university community, including faculty members identified by the Faculty Senate, staff members identified by the Office of the Dean of Students, colleges and staff councils, graduate students identified by the Graduate and Professional Student Senate and the Office of the Dean of Students, and undergraduate students identified by the Student Government and the Office of the Dean of Students.

All appointments are for a two-year term and may be extended or reappointed if the member is willing to serve, unless the member has been removed by the appointing authority. All chairpersons are selected, approved, and trained by the Office of Student Conduct, and are faculty or Professional and Scientific staff that have experience serving on the SCHB.

2.7 Student Conduct Appeal Board

Members of the SCHB are also selected for the Appeal Board. Appeal Boards consist of a separate three-member board drawn from the full membership of the SCHB. The constitution of an Appeal Board must include at least two faculty / staff and one student.

The Appeal Board reviews appeals submitted by students and issues determinations regarding whether any of the grounds for appeal identified by the appellant are present. Based on their deliberations, they grant or deny appeals, pursuant to the process in the Student Code of Conduct.