# IOWA STATE UNIVERSITY.

#### **Professional and Scientific Council**

December 5, 2017

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Professional & Scientific Council President Jessica Bell

#### **December Council Meeting**

Thursday, Dec. 7, 2017 2:10 to 4 p.m. Gallery Room, Memorial Union

All Professional and Scientific employees are welcome to attend council meetings.

# Set a Valentine's Day date with the Professional and Scientific Council Professional Development Conference!

Registration will open on December 7th!



#### **Cultivate Your Adventure**

Growing Your Future

IOWA STATE UNIVERSITY.
Professional and Scientific Council
2018 Professional Development Conference

Registration for the 2018 Professional and Scientific Council Professional Development Conference will begin **Thursday**, **December 7**! The conference will be held **February 14**, **2018**, at the Scheman Building from 8 a.m. to 4:45 p.m.

This year's conference theme is Cultivate Your Adventure: Growing Your Future. We hope that through this conference, you will experience growth, encouragement, and positive social interactions with your colleagues, as well as gaining skills and knowledge you can use as you continue your adventure at Iowa State University.

Early registration is \$90 and runs through January 23. Regular registration, from January 24th to February 7th, is \$105. For additional information and to register, visit the <u>conference website</u>.

# Protect your family, finances, and future with the Professional and Scientific Council Seminar Series Event December 12

Did you know ISU provides estate planning documents, including standard will, living will, power of attorney for healthcare, durable power of attorney and more, to employees as part of our benefits?



Mindy Anfinson, Regional Client Manager, ARAG, will be presenting the next Professional and Scientific Council Seminar Series Event, titled *Protection for Your Family, Finances and Future: Using the Estate Planning Documents Provided to Iowa State University Employees* on **December 12, 2-3 p.m.** in the Pioneer Room of the Memorial Union.

This session will also be livestreamed and can be viewed

online using guest access. If you can't attend in person or via live stream t he recorded session will be posted in the Professional and Scientific Catalog in Learn@ISU approximately one week after the live session.

#### Help prevent violence: January 9th Seminar Series event will focus on ISU's Green Dot Program

The Green Dot, a comprehensive violence prevention program, has arrived on the ISU campus! What does this mean for P&S Staff and how does it affect you?

Join us **January 9, 2-3 p.m.**, in the Pioneer Room of the Memorial Union where Green Dot facilitators will review the basic elements of Green Dot, focusing specifically on the vital role campus employees play in establishing and reinforcing the university culture within which students exist. Participants will be provided with a new framework for bystander intervention, and ways that you can help to

Can't be there in person? The session will also be <u>livestreamed</u> and can be viewed online using guest access. If you can't attend in person or via live stream the recorded session will be posted in the Professional and Scientific Catalog in <u>Learn@ISU</u> approximately one week after the live session.

Learn more about Iowa State's Green Dot program.

facilitate the process of behavioral change.

# Professional and Scientific Council FY18 Priorities and Strategic Initiatives posted

You can view the <u>Professional and Scientific Council FY18 Priorities and</u> Strategic Initiatives list online.



Topics such as University Human Resources relations, supervisory training, workplace environment/non-financial benefits, inclusion, salary and more are all part of the working document, which identifies priorities and how they are/will be addressed. It will evolve over time as progress toward goals is made.

## Revisions in two university policies: final reading to happen in Dec. 7 Council Meeting

The Professional and Scientific Council will hold a final reading for revisions of two existing university policies at its December 7 meeting. Under review is language pertaining to the **Catastrophic Illness or Injury** and **Sexual Misconduct** policies. First readings of the revisions were introduced at the council's November 1 meeting.

Changes in the Catastrophic Illness or Injury policy is to change the name to Donated Leave for Catastrophic Illness or Injury and to broaden the policy's eligibility requirements to allow donated leave for employees who have immediate family members with a catastrophic illness or injury in addition to the



Aaron Fultz,
Policies and
Procedures
Committee Chair

employees themselves.

Changes in the Sexual Misconduct Policy also call for an expansion of the policy name and to update and clarify reporting procedures and resources for responding to incidents.

The Council's Policies and Procedures Committee has recommended adopting the draft changes.

More details can be found in the <u>November 2 issue of Inside Iowa State.</u>

## Looking for a recorded Council Seminar Series Event? Find it in Learn@ISU



Twenty-six Professional and Scientific Council Seminar Series events are now available to be viewed from any computer at any time in Learn@ISU. All you need is your ISU Net ID and password!

To access:

- Go to the Learn@ISU site
- Log in using your ISU Network ID and password
- Go to Course Catalog and find the Professional & Scientific Council Catalog
- · Click Launch next to the Seminar Series Event you would like to view
- · View the video
- Complete the User Sign-Off Screen (pop-up)

Please make sure to allow pop-ups, cookies, and flash content from training.ehs.iastate.edu.

As an added bonus, due to our collaboration with University Human Resources, once you've viewed the entire video it will be added to your lowa State University Training Profile as a completed training!

### IOWA STATE UNIVERSITY.

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### Interested in serving on Professional and Scientific Council?

As you work on your new year resolutions, consider the opportunity to serve as a councilor on the Professional and Scientific Council. Represent your fellow P&S employees, learn about campus business, operations and initiatives from University leaders, and network with fellow councilors while participating in shared governance at ISU.

The open nomination period begins in February (for the term beginning in July, 2018). The council accepts self-nominations or nominations by others. Feel free to join us at our January and February meetings to learn more about your Professional and Scientific Council.

Your Professional and Scientific Council Members are here to represent you. The names and contact information for all Council Members can be found <u>here</u>.