Modernizing the Student Information System (SIS)

Workday Student Status Update
P&S Council
March 4, 2021
Agenda

- Current SIS
- Workday Student Evaluation Process
- Timeline
- Plan and Communicate
- Governance
- Next steps
**Current SIS**

**ADIN and ACCESS PLUS**

- Used by students, faculty, advisers, and staff
- Aging technology
- Multiple/disparate systems
- Complex data management model that is supplemented with Excel & Access
Due Diligence

Benefits
Cloud based, powerful, robust, and adaptable

Risks
On site, outdated, restrictive and fragile

Readiness Assessment

Step 1: Fit-Gap Evaluation

Step 2: Demonstrations by WD

Step 3: Virtual Site Visits

Step 4: Develop a Business Case
Timeline

**January-June 2021:**
- Plan and Communicate

**July 2021—May 2023:**
- Design, Configure, and Prototype

**October 2021–December 2024:**
- Test

**January 2024:**
- Full Production

**January 2024-February 2025**
- Postproduction Support

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**June 2023:**
- Recruiting & Admissions
- Application Fees & Tuition Deposits
- Academic Calendar
- Academic Units
- Programs of Study
- Student Core

**March 2024:**
- Registration & Advising
- Tuition & Fee Assessment
- Continuing Student Financial Aid
- Student Record Conversion

**September 2023:**
- New Student Financial Aid
- Course Catalog
- Class Schedule

**December 2024:**
- Grading
- Graduation
- Transcripts
- End-of-Term Processing

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**Phased Implementation for Business Function Go-Lives**

**February 2021-2022**

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## Plan and Communicate

<table>
<thead>
<tr>
<th>Plan</th>
<th>Communicate</th>
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<tbody>
<tr>
<td>• Campus announcements</td>
<td>• Road shows</td>
</tr>
<tr>
<td>• Develop the change management and communications plan</td>
<td>• Regularly attend meetings and provide project updates</td>
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<tr>
<td>• Formalize the governance structure and teams</td>
<td>• Written communications</td>
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<tr>
<td>• Confirm the budget management process</td>
<td>• Website</td>
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<tr>
<td>• Project kick-off</td>
<td>• Engage existing groups</td>
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<tr>
<td>• Begin Workday Student training</td>
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Project Governance Approach

Co-Leads – K. Constant and S. Mickelson

Program Sponsors

Steering Committee

Quality Assurance Team

Example of a 2-In-The-Box Approach

Program Director

Student Functional Team

Change Mgmt Team

Receivables Teams

Technical Team

Testing and Subject Matter Experts Across All Teams
### Project Workload Approach

A Balanced Workload Approach allows ISU to:
- Benefit from ISU knowledge of processes, systems, culture, etc.
- Learn from consultant’s experiences
- Optimize knowledge transfer and sustainable operations
- Reduce the External (Consultant) Spend

*Note: The External (Consultant) Spend: Implementation Support presented on the budget slide is based upon the "Lean" implementation workshare staffing approach.*

<table>
<thead>
<tr>
<th>Approach</th>
<th>Estimated ISU Team Members</th>
<th>Iowa State Workload</th>
<th>Consultant Workload</th>
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<tbody>
<tr>
<td>Lean</td>
<td>62</td>
<td>Less than 50%</td>
<td>Greater than 50%</td>
</tr>
<tr>
<td>Balanced (Preferred)</td>
<td>78</td>
<td>50%</td>
<td>50%</td>
</tr>
<tr>
<td>Robust</td>
<td>88</td>
<td>Greater than 50%</td>
<td>Less than 50%</td>
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Next Steps

• Workday Student project status updates for campus groups
  • Develop and implement robust communications plan

• Statement of Work
  • Professional Services contracts with Huron and Workday
  • Development of Timeline/Deliverables

• Enrollment, Receivables, and IT Services Leaders
  • Evaluate leadership and team assignments
  • Identify backfill needs
Thank you!

Discussion and Questions