Modernizing the Student Information System (SIS)

Workday Student Status Update

P&S Council

March 4, 2021

Agenda

- Current SIS
- Workday Student Evaluation Process
- Timeline
- Plan and Communicate
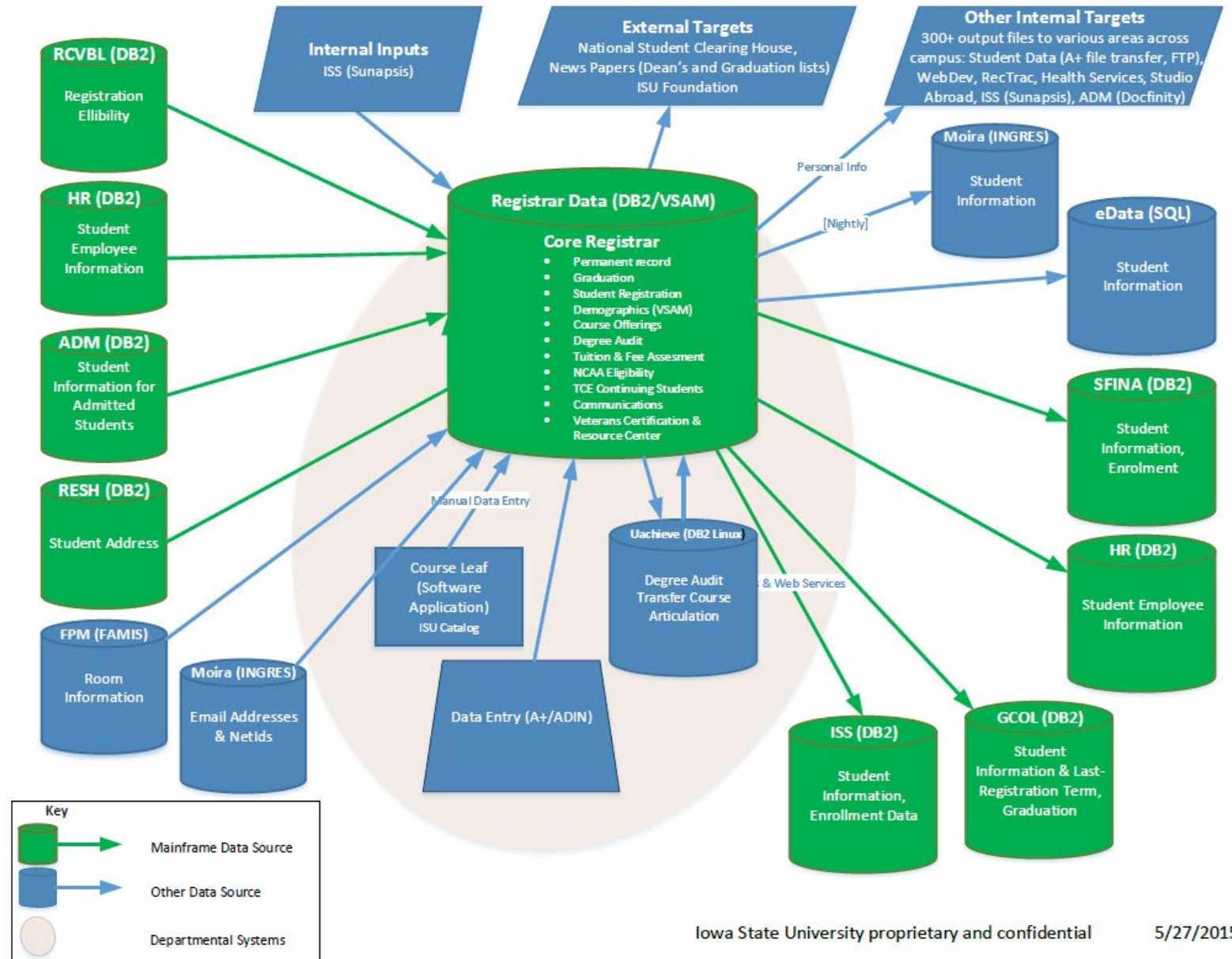- Governance
- Next steps

Current SIS

ADIN and **A⁺CCESS**PLUS

- Used by students, faculty, advisers, and staff

- Aging technology

- Multiple/disparate systems

- Complex data management model that is supplemented with Excel & Access

5/27/2015

Due Diligence

Benefits

Cloud based, powerful, robust, and adaptable

Risks

On site, outdated, restrictive and fragile

Readiness Assessment

Step 1: Fit-Gap Evaluation

Step 2: Demonstrations by WD

Step 3: Virtual Site Visits

Step 4: Develop a Business Case

Timeline

Phased Implementation for Business Function Go-Lives

January-June 2021:
- Plan and Communicate

July 2021–May 2023:
- Design, Configure, and Prototype

2021 → **2022** → **2023** → **2024** → **2025**

October 2021–December 2024:
- Test

January 2024:
- Full Production

January 2024-February 2025
- Postproduction Support

June 2023:
- Recruiting & Admissions
- Application Fees & Tuition Deposits
- Academic Calendar
- Academic Units
- Programs of Study
- Student Core

March 2024:
- Registration & Advising
- Tuition & Fee Assessment
- Continuing Student Financial Aid
- Student Record Conversion

December 2024:
- Grading
- Graduation
- Transcripts
- End-of-Term Processing

September 2023:
- New Student Financial Aid
- Course Catalog
- Class Schedule

September 2024:
- Financial Aid Distribution
- Billing
- Payment Processing

Plan and Communicate

Plan	Communicate
• Campus announcements • Develop the change management and communications plan • Formalize the governance structure and teams • Confirm the budget management process • Project kick-off • Begin Workday Student training	• Road shows • Regularly attend meetings and provide project updates • Written communications • Website • Engage existing groups

Project Governance Approach

Consultant Team	ISU Team

Example of a 2-In-The-Box Approach

Co-Leads – K. Constant and S. Mickelson

Program Sponsors	Steering Committee	Quality Assurance Team

Project Leadership Team

Program Director
Engagement Manager (H)
Student Experience Team (W)

Student Functional Team
Recruiting and Admissions
Academic Foundation
Student Records
Acad. Advising & Curriculum
Student Financials
Financial Aid

Change Mgmt Team
- Communication
- Training Development and Delivery
- Change Liaisons

Receivables Teams
- Tuition/Fees Assessment
- Student Billing
- Non-student receivables

Technical Team
- Integrations
- Data Conversion
- Security
- Reporting

Testing and Subject Matter Experts Across All Teams

Project Workload Approach

Approach	Estimated ISU Team Members	Iowa State Workload	Consultant Workload
Lean	62	Less than 50%	Greater than 50%
Balanced (Preferred)	78	50%	50%
Robust	88	Greater than 50%	Less than 50%

- A Balanced Workload Approach allows ISU to:
  - Benefit from ISU knowledge of processes, systems, culture, etc.
  - Learn from consultant's experiences
  - Optimize knowledge transfer and sustainable operations
  - Reduce the External (Consultant) Spend
    - *Note:* The External (Consultant) Spend: Implementation Support presented on the budget slide is based upon the "Lean" implementation workshare staffing approach.

Next Steps

- Workday Student project status updates for campus groups
  - Develop and implement robust communications plan

- Statement of Work
  - Professional Services contracts with Huron and Workday
  - Development of Timeline/Deliverables

- Enrollment, Receivables, and IT Services Leaders
  - Evaluate leadership and team assignments
  - Identify backfill needs

Thank you!

Discussion
and Questions