General Council Meeting
April 7, 2022  2:10 p.m.
Hybrid Meeting – Room 3580 Memorial Union and Online via Webex

Councilors online: please stay muted with camera off, unless speaking.

Please sign in here: https://iastate.qualtrics.com/jfe/form/SV_0U4ZzoMjFP5QmeF

Access issues? Contact pands-meetings@iastate.edu

Councilors attending in person: Please make sure you have signed in at the table and have your name placard
Welcome, and thank you for joining our virtual meeting!

- Please stay muted and keep your camera turned off unless you are speaking.

These efforts preserve bandwidth and cut down on outside noise and distraction to provide a better experience for everyone in the meeting.

- Call to Order & Seating of Substitutes
- Establish Quorum (Sarah Larkin)
- Approval of the Agenda
- Approval of the Minutes

March 3, 2022 general council meeting minutes
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Administrative Reports

Kristen Constant
Vice President and Chief Information Officer

Steven Mickelson
Senior Policy Advisor
ITS Update
WorkCyte Phase II

P&S Council
April 7, 2022
Kristen Constant & Steve Mickelson
ITS News

• Data Governance Project kicked off in March
  • Goal: Assess state of data governance at ISU and recommend structure, policy
  • Led by Karen Zunkel and Rich Tener + Consulting help
  • Stakeholders around campus are being interviewed about needs/concerns

• Kicking off an Identity and Access management project
• RFP task force to define process for vetting technology products and services
• Considering policy changes related to automated email forwarding
• Exploring Campus wide confidentiality form related to data assets
Iowa State Workday Products

Workday Products at Iowa State*
## WorkCyte Project Differences

<table>
<thead>
<tr>
<th>WorkCyte Phase I</th>
<th>WorkCyte Phase II</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transition to Service Delivery</td>
<td>No Equivalent</td>
</tr>
<tr>
<td>Concurrent go-live</td>
<td>First use follows academic calendar</td>
</tr>
<tr>
<td>No backfill for project team</td>
<td>Partial backfill for project team</td>
</tr>
<tr>
<td>External change management</td>
<td>Internal change management</td>
</tr>
<tr>
<td>Faculty engagement 18 months prior to go-live</td>
<td>Faculty engagement began in planning</td>
</tr>
</tbody>
</table>

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**Source:** WorkCyte.iastate.edu
WorkCyte Phase II Update

Student & Receivables
Student Information and Receivables Timeline

Workstreams 1-7

Architect and Configure

Test / Train / Deploy

Support

Production Moves

1. Academic Foundation / Recruiting and Admissions / Financial Aid for Applicants
2. Records & Advising / Student Financials / Financial Aid for Continuing Students, and Receivables

First Use

1. Academic Foundation
2. Financial Aid / Verify Awards
3. Academic Advising
4. Financial Aid / R2T4
5. Student Financial / Student Balances

We are here
| First Use 1 | Academic Foundation  
|            | Recruiting & Admissions  
|            | Human Capital Management / Finance  
|            | Alignment  
| First Use 2 | Financial Aid / Verify Awards  
|            | Curriculum Management / Course Catalog / Course Sections  
| First Use 3 | Student Records / Registration  
|            | Academic Advising  
|            | Financial Aid / Packaging  
| First Use 4 | Student Financials / Payments / Cashiering Integrations  
|            | Financial Aid / R2T4  
|            | Non-Student Receivables  
| First Use 5 | Student Financials / Student Balances  
|            | Student Records / Historical Student Conversion / Graduation / Transcripts / Summer Grades and Degrees  

WorkCyte.iastate.edu
Recent Change Impact Decisions

The February and March editions of the WorkCyte Digest included announcements on the first change impact decisions:

1. **Automated Prerequisite Checking** beginning March 2024.

2. **Controlled Enrollment and Reserved Seating** process change beginning March 2024.

3. **Course Number Expansion** beginning March 2024 and will be effective for the catalog year 2024-2025.
WorkCyte Website – Updates

• New WorkCyte Website design launched January 2022!

• New Change Liaison Network webpage
  • Representatives listed by College / Unit
WorkCyte Website: Change Impacts by Audience

www.workcyte.iastate.edu/phase-ii/change-impacts
Thank you!
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Administrative Reports

Beate Schmittmann
Dean, College of Liberal Arts & Sciences
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Professional and Scientific Council Executive Committee Reports

- President – Chris Johnsen
- Secretary/Treasurer – Sarah Larkin
- Vice President for Equity and Inclusion – Jahmai Fisher
- Vice President for University Community Relations – John Burnett-Larkins
- Vice President for University Planning and Budget
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Professional and Scientific Council Committee Reports

- Awards – Susy Ankerstjerne
- Communications – Deanna Sargent
- Compensation and Benefits – Patrick Wall
- Peer Advocacy – Jacob Larsen
- Policies and Procedures – Paul Easker
- Professional Development – Matthew Femrite
- Representation – Jason Follett
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Unfinished Business and General Orders

- Nomination and Election of Professional and Scientific Council Vice President for University Planning and Budget (Jason Follett)
Election of Professional and Scientific Council
Vice President for University Planning and Budget

http://directpoll.com/v?XDVhEtP0j1gkDTJ7XZMbklUlgK1Z3
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New Business

- First Read - Motion on Sick Leave Conversion (Patrick Wall)
Motion on Sick Leave Conversion

http://directpoll.com/v?XDVhEtP0j1gkDTJ7XZMbkIUlqK1Z3
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Open Discussion for the Betterment of Council
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Announcements

- Announcements from Councilors

- Seminar Series event: “What Not to Name Your Files”
  April 13, 2:00 – 3:00 p.m. Hybrid event - 3580 Memorial Union and via Webex (see council newsletter emailed April 5 or Seminar Series page of council website for more information)
Announcements, cont.

- Executive Committee Meeting
  April 21, 10 a.m. – noon, 206 Durham

- General Council Meeting
  May 5, 2:10 p.m., South Ballroom, Memorial Union. Hybrid modality to be determined
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