

IOWA STATE UNIVERSITY

Professional and Scientific Council

Thursday, 7 December 2023 | 2:10 PM | 3580 Memorial Union

1. **Call to Order & Establish Quorum** – Jason Follett
2. **Approval of the Agenda and 8 November 2023 Council Meeting Minutes** – Jason Follett
3. **Administrative Reports**
 - None
4. **Professional and Scientific Council Executive Committee Reports**
 - President – Patrick Wall
 - Secretary/Treasurer – Suzanne Ankerstjerne
 - Vice President for Communications and Community Relations – Sarah Larkin
 - Vice President for Compensation and Benefits – Steve Couchman
 - Vice President for Diversity, Equity, and Inclusion – Susan McNicholl
 - Awards Committee Chair – Michelle Thompson
 - Governance Committee Chair – Paul Easker
 - Peer Advocacy and Policy Committee Chair – Rachel Faircloth
 - Professional Development Committee Chair – Jennifer Schroeder
5. **Unfinished Business and General Orders**
 - None
6. **New Business**
 - Councilor Appointments – Patrick Wall and Paul Easker
 - Revised Council Meeting Schedule – Patrick Wall
7. **Work Session – Updates on 2023-2024 Goals**
 - Maximize the student experience
 - Better educate P&S employees on how to optimize their benefits package at Iowa State
 - Advocate that all P&S employees receive equal and fair treatment as ISU staff
 - Improve professional development opportunities through collaboration across disciplines on Council
 - Improve meetings and elections to be more inclusive and efficient
8. **Announcements**
 - **Announcements from Councilors**
 - **Executive Committee Meeting:** Thursday, 21 December 2023 | 9 AM – 11 AM
 - **Council Meeting:** TBA
 - **Seminar Series Event:**
 - ✓ Tuesday, 12 December 2023 | 2 PM – 3 PM | Virtual | Pre-Registration encouraged via Workday Learning
 - ★ *Beyond the Basics: Intermediate Excel Tips & Tricks* – Lucas Oerter, Associate Director Athletic Compliance
 - ★ Scrolling endlessly to find data? Want a competitive edge? Intermediate Excel knowledge is the step beyond simply inputting data into a spreadsheet. That means knowing how to format properly, use VLookup formulas, and create pivot tables. Participants will gain knowledge to produce reliable and easily accessible results from your data.
 - ✓ Tuesday, 9 January 2024 | 2 PM – 3 PM | Virtual | Pre-Registration encouraged via Workday Learning
 - ★ *Don't Let Surprises Spoil Your Retirement* – Barb Wollan, Human Sciences Extension Specialist
 - ✓ Tuesday, 13 February 2024 | 2 PM – 3 PM
 - ★ *Classification & Compensation* – More information coming soon!
9. **Adjournment**