**Professional & Scientific Council**

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| **Council Motion:** | Video Cameras, Administrative Uses Policy |
| **Submitted by:** | P&S Policies and Procedures Committee  November 5, 2015 |
| **Whereas,** | P&S Council has been asked to provide input on the draft of the Video Cameras, Administrative Uses policy. |
| **Whereas,** | This draft is a new policy to address administrative uses of video cameras on the ISU campus. |
| **Whereas,** | P&S Council provided input during the draft formation through representation on the Policy Library Advisory Committee (PLAC) and representation on the policy development team. |
| **It is moved,** | That changes are necessary to address the use of FP&M video surveillance systems. The policy indicates that cameras must meet standards set by FP&M. This phrasing is vague enough that current interpretation allows for flexibility to use other systems (as long as the standards are met). There isn’t a clear statement to indicate that the intent of the policy/guidelines is to require the use of FP&M’s video surveillance systems. Are there other standards that if met, will allow for the use of other equipment not provided by FP&M?  There are also financial implications and/or challenges that impact departments and research. Further clarification should include whether or not there could be multiple options for surveillance systems, such as different levels of surveillance and/or pricing that are more accommodating for departments that have budgetary restrictions. |

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| **It is moved,** | That changes include moving (or removing) the last sentence on line 63-64 in the guidelines document. This sentence would be more appropriate after line 70 in the crime prevention section.  Requirements   1. Equipment. Units must use cameras selected and approved by Building Security Services to assure compatibility. FP&M has experience in operating cameras, can house the data in a secure manner and can provide access to software for managing such systems. |
| **It is moved,** | That changes include additional clarification in the Requirements section of the guidelines document (after line 70) as to why FP&M must be used for video surveillance services. Further explanation could include statements such as,  Off-the-shelf security systems:   1. are more susceptible to hacking, 2. are not able to be authenticated through active directory, 3. do not contain the watermark feature within the software to prevent tampering of the data, and 4. do not hold up in a court of law for prosecution purposes. |
| **It is moved,** That the Professional and Scientific Council recommends these changes as stated above and, with those changes, endorses the policy revision with supporting guidelines for January 2016 implementation. | |

**Distribution**: Steven Leath, President

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P&S FY16.5 Approved 11/5/15