

# IOWA STATE UNIVERSITY

## Professional and Scientific Council

**Thursday, January 09, 2014 Minutes | 2:10- 4:00 PM | Pioneer Room,  
Memorial Union**

**2013-2014 Officers**

President: Steve Mayberry

President-Elect: Amy Tehan

Secretary: Dick Pfarrer

Past-President: David Orman

Vice President UCR: Stacy Renfro

Vice President UPB: Lisa Rodgers

**1. Call to Order & Seating of Substitutes (Amy Tehan) 2:10pm**

Attending

X	Jessica Bell	X	Mary Beth Kaufman	X	Chuck Rodgers
S	Lynn Bagley	X	Kris Koerner	X	Lisa Rodgers
X	Christian Charbonneau	X	Joyce Lash	X	Diane Rupp
X	Tami Corcoran	X	Tera Lawson	X	Allan Schmidt
S	Elena Cotos	X	Steve Mayberry	X	Erin Schwartz
A	Bart Dobson	X	Jason McLatchie	X	Wendy Stensland
X	Katie Davidson	X	Robin McNeely	X	Amy Tehan
X	Glen Galvin	X	Sandy Oberbroeckling	S	Kipp Van Dyke
X	Kate Goudy-Haht	X	Josh Obrecht	X	Jessica Van Winkle
X	Ann Greazel	X	Dave Orman	X	Lindsey Wanderscheid
X	Melissa Gruhn	X	Dick Pfarrer	X	Mike Wilson
X	Colleen Humphrey	A	Mackenzie Heddens		
X	Clayton Johnson	X	Stacy Renfro		
		X	Dan Rice		

X – Present, A – Absent, S – Substitute

Guests

Erin Rosacker, University Relations  
 Brenda Behling, SVPP  
 Andy Bock, AFSCME  
 Dr. Julie Nuter, University Human Resources  
 Kristi Darr, University Human Relations  
 Veronica Dark, Faculty Senate  
 Sheryl Rippke, University Counsel

Substitutes

Sara Kellogg for Kipp Van Dyke  
 Joyce Meier for Elena Cotos  
 Monica Howard for Lynn Bagley

**2. Establish Quorum (Dick Pfarrer)**

**3. Approval of the Agenda**

**4. Approval of the Minutes**

December 2013 Regular Council Meeting

**5. Administrative Reports**

Senior Vice President & Provost (Jonathan Wickert)

- Welcome back everyone- I hope you had a great break and it is hard to believe we are already starting another semester. It was a quiet break, but there were a few things that did happen. We did have some press coverage about research misconduct findings in the College of Veterinary Medicine. There is a system in place that manages complaints of research misconduct and works with the federal agency. Conducting high integrity and quality research is our responsibility and we led the investigation in this scenario. The reality is that our faculty members are conducting great, high quality research and this was a circumstance that didn't meet our standards. We also had a chemical spill out at the research park last week and I mention this because of our communication system that is in place. We relied on our ISU homepage and email rather than the ISU alert system since it wasn't on campus and it was during a break period. We are continually learning and working to improve our system. We are going to have an upcoming announcement in the VPR search as well as the Economic Development area. We will also have more than \$200M in projects going before the Board of Regents this month. Finally, if you haven't been catching the men's and women's basketball games, you should definitely try and do so as we are doing quite well.

Faculty Senate (Veronica Dark)

- Since Senate has not met since the last time you all met, I won't have much of a report. I really appreciated the way that the incident with the chemical spill was handled. On the meeting of the Senate on the 21<sup>st</sup>, the President of the Board of Regents will be speaking. The meeting will be at 3:30pm.

University Human Resources (Julie Nuter)

- Since some of you are new and I am in my early days, I want to convey my promise to keep you all up to date about my 30/60/90 day plan and my commitment to learning about ISU. I have met with a number of groups (including meeting with the Deans) and it has been great to get out and go to the buildings and become familiar with campus. I have also been meeting with the various groups under the VPSA area. I have been hearing a lot of opportunities as well as a lot of things that have been going well. I have also been able to investigate the priorities of the UHR office and what we can do to balance all of the demands that have come to our office. We have moved forward with the Wellness Coordinator position and those interviews are beginning in the near future. Another area that we have started to focus is the benefits survey that was done last spring. I am really asking people to take a pause and evaluate where we are and calibrate to where we need to go, especially with projects like the People Admin project. There have also been a number of the things on the wish list including performance management and a desire to have a more consistent process, having more training for management and those who aspire to be in those roles, professional development for the staff, and the services that UHR is able to provide and the clarity around some of those services. At this time I have more of the listening and learning tour going on and I hope to have a thoughtful plan of action moving forward. This is not only a short term plan but also a plan for the longer term as well.

## **6. Unfinished Business**

- None

## **7. New Business**

- Elections for President Elect (Christian Charbonneau)
  - o Candidates are:
    - Ann Greazel
    - Mike Wilson
    - Tera Lawson
  - o Tera Lawson and Ann Greazel will be in a runoff election in February.
- Health fee for staff taking ISU credits (Kris Koerner)
  - o As of the Spring 2014 semester, staff who are taking ISU credits are no longer required to pay the Health fee (so long as the credits fall within certain guidelines).

## **8. P&S Council Executive Committee Reports**

President (Steve Mayberry)

- I wish you all a Happy New Year and hope your holiday break was pleasant. My wife and I spent the holiday break on the ice; fishing at the Apostle Islands on Lake Superior. The scenery was awesome; fresh Coho salmon, brown trout, walleyes and white fish were put in the freezer each day. We had daily sighting from our wilderness cabin of wolves, bobcats, eagles and deer, it was amazing. Who knew 4 feet of snow, ice cracking as loud as thunder, 50 mph nor'easter winds with blinding white outs and minus 30 degree temps could be so much fun? I may have heard something about Mexico next year but that thought was lost while my wife iced an 8 pound walleye.
- By now you should have had an opportunity to complete the training modules pertaining to Title IX Awareness and Violence Prevention for Faculty and Staff and Unlawful Harassment Prevention for Higher Education Staff. If not please do so soon. Encourage your staff co-workers to complete the training modules as well. I have assured both President Leath and Robin Kelly P&S Staff will do so by the Feb deadline.
- I had an opportunity to meet with Julie Nuter bright and early at 7:00 am last month. Understandable, Julie is in high demand for her time. We discussed a wide array of topics which have been repeatedly on this Council's radar. I'm confident Council will be updated shortly with details pertaining to the University Wellness Initiative and market comparisons/bench marking for P&S job classifications. From our meeting I can assure Council Julie is a good addition to ISU. Julie asked if it would be OK to speak at our monthly Council meetings, she was given the green light to speak away.
- I met with Provost Wickert, Julie Nuter and Brenda Behling. This monthly meeting is a chance to dialogue positive actions, upcoming events, support needs and concerns the Council and P&S Staff has. Provost Wickert and the other attendees offer advice along with solutions; overall it's time well spent by all in attendance.
- I met with President Leath and Miles Lackey. In this meeting we dialogue of multiple topics ranging from staff PD opportunities, campus leadership roles, candidate interview opinions, fees, awards; to what is working and not working. President Leath and Miles are in touch with Staff and have an excellent understanding of our wants and needs; as with most life issues, timing is everything and the time is now for a couple of Council goals to rise to the top for a solution. I hope to have an exciting announcement soon regarding one or two of these goals.
- Dave Orman, Dick Pfarrer and I had the opportunity to interview the 4 VPR candidates. At the conclusion of the interviews we ranked the candidates and offered our ranking with justifications to the Provost and President.

Secretary (Dick Pfarrer)

- Our current balance is \$2,698.72.

VP for University Community Relations (Stacy Renfro)

- No report.

VP for University Planning and Budget (Lisa Rodgers)

- No report.

## 9. P&S Committee Reports

Awards (Lindsey Wanderscheid)

- We met and have notified the winners of the Cytation awards. Nominations are currently open for the University level awards. We have also been working on the Woodin Award.

Communications (Allan Schmidt)

- I just want to remind everyone that on January 16<sup>th</sup> we will have our next Professional Development seminar with Randy Dean.

Compensation & Benefits (Chuck Rodgers)

- No report.

Peer Advisory (Jessica Van Winkle)

- We have had no contacts since our last meeting and we met with Kristi Darr today to finish up conversations about our committee

Policies and Procedures (Kris Koerner)

- No report.

Professional Development (Amy Tehan)

- We met today and we have a meeting on Monday with the Provost and AVP of UHR to discuss the conference and speakers. We will be sending out a save the date in our next newsletter. We are building our resource fair during the lunch period and we will also have some door prizes at the end of the day. The conference this year is \$75 and will be held on April 17<sup>th</sup>, 2014 at the Scheman Building.

Representation (Christian Charbonneaux)

- I want to thank the three candidates who ran for the President Elect position. We discussed the upcoming elections and will be accepting nominations for exec board as well as councilors.

#### **10. Council Open Comments**

- Mike Wilson: There will be some new training series coming available in the coming months that will be available to faculty, staff, and students. You can go to [it.iastate.edu/events](http://it.iastate.edu/events) to find out information about the upcoming trainings. We are looking at updating the wireless access on campus and that will be about a \$4M project. There is a new site called <http://techstarter.its.iastate.edu/> where anyone will be able to enter projects for ITS to consider. Finally, there have been some changes to the Box program and students will be moving from 25GB to 50GB.

#### **11. For the Good of the Order**

P&S Professional Development Seminar: January 16th, 10:00 AM, Memorial Union Ball Room

Randy Dean, Taming the Email Beast

Next Council Meeting: February 6th, 2:10-4:00, Memorial Union Pioneer Room

Next Executive Committee Meeting: January 16th, 1:15-3:00 PM, 107 Lab of Mechanics

#### **12. Adjournment 3:28pm.**