

IOWA STATE UNIVERSITY

Professional and Scientific Council

**Thursday, February 06, 2014 Minutes | 2:10- 4:00 PM | Pioneer Room,
Memorial Union**

2013-2014 Officers

President: Steve Mayberry

President-Elect: Amy Tehan

Secretary: Dick Pfarrer

Past-President: David Orman

Vice President UCR: Stacy Renfro

Vice President UPB: Lisa Rodgers

1. Call to Order & Seating of Substitutes (Amy Tehan) 2:10pm

Attending

X	Jessica Bell	X	Mary Beth Kaufman	X	Chuck Rodgers
X	Lynn Bagley	X	Kris Koerner	X	Lisa Rodgers
X	Christian Charbonneau	X	Joyce Lash	X	Diane Rupp
X	Tami Corcoran	X	Tera Lawson	A	Allan Schmidt
X	Elena Cotos	A	Steve Mayberry	X	Erin Schwartz
X	Bart Dobson	X	Jason McLatchie	X	Wendy Stensland
X	Katie Davidson	X	Robin McNeely	X	Amy Tehan
X	Glen Galvin	A	Sandy Oberbroeckling	X	Kipp Van Dyke
X	Kate Goudy-Haht	X	Josh Obrecht	A	Jessica Van Winkle
X	Ann Greazel	X	Dave Orman	X	Lindsey Wanderscheid
X	Melissa Gruhn	X	Dick Pfarrer	X	Mike Wilson
X	Colleen Humphrey	X	Mackenzie Heddens		
X	Clayton Johnson	X	Stacy Renfro		
		X	Dan Rice		

X – Present, A – Absent, S – Substitute

Guests

Erin Rosacker, University Relations
 Brenda Behling, SVPP
 Andy Bock, AFSCME
 Dr. Julie Nuter, University Human Resources
 Sheryl Rippke, University Counsel

Substitutes

n/a

2. Establish Quorum (Dick Pfarrer)

3. Approval of the Agenda

4. Approval of the Minutes

January 2014 Regular Council Meeting

5. Administrative Reports

Senior Vice President & Provost (Brenda Behling for Jonathan Wickert)

- As Amy said, Provost Wickert is meeting with the Board of Regents. There are a few reports (diversity report, faculty resignations, distance education) being given in addition to the funding items on the agenda. You may have seen in the Inside Iowa State update that there were a few

appointments made over the last few weeks. Those both came from the new VP for Research.

There are currently ongoing open forums for the Director of Ames Lab. I encourage everyone to nominate a fellow P&S employee for the P&S Awards.

Faculty Senate (Veronica Dark)

- No report

University Human Resources (Julie Nuter)

- Just a few updates- we had campus interviews for the Wellness Coordinator and we should be able to announce the person fairly soon. We hope that this position will be an excellent resource conduit and that the person will help inform the action plan. One of the things that has been under development is the P&S Annual Capital Report. I have been learning that some colleges and departments have professional development groups and I am more than happy to meet with groups. I am happy that I am after the 60 day mark and continue to work toward my 30-60-90 day goals. My knowledge of ISU will continue to grow over time and I am excited to continue to learn. I am also working to provide a professional development seminar with Allan Schmidt and I am excited to be able to present something that is different than what has been done in the past.
- Through my conversations I have heard about supervisor training and I am seeking more formal information so that we can continue to work on this topic. My hope is that once we are able to field more information that we will then work to develop a plan in the near future.
- I am looking forward to the upcoming Professional Development Conference and that will be a great opportunity for me to learn more about the areas of demand for professional development on campus.

6. Unfinished Business

- None

7. New Business

- Run-off Election for President Elect (Christian Charbonneaux)
 - o Candidates are:
 - Ann Greazel
 - Tera Lawson
 - o Congratulations to Tera Lawson who will serve as the President-Elect of the P&S Council.
- Work-Life Advisory Committee Update and Tuition Reimbursement Data (Stacy Renfro)
 - o Successes: Shared leave, vacation time, summer schedule, tuition reimbursement, competitive salary, benefits, and programs that ISU offers.
 - o Improvement areas: Career customization, matching donations, child care, physical fitness programs, extension considerations for programs, flex time
 - o We used to have 4 credit tuition reimbursements and are currently receiving 3. We are looking at our peer institution levels and looking for ways to improve our program. There is also conversation about whether the cost is preventative of taking some classes in certain areas. We also discussed the provision of allowing dependent benefits and the ability to use the benefits for beyond the employee. We hope to be back at the next meeting with more information.

8. P&S Council Executive Committee Reports

President (Amy Tehan for Steve Mayberry)

- Amy wanted to remind the Council of some of the things that we have done. We are excited for the Professional Development Conference. Many committees are working to do good work and keep in mind that many of these items will take time to accomplish. Make sure you pass along our successes to your colleagues.

Secretary (Dick Pfarrer)

- Our current balance is \$2,563.72.

VP for University Community Relations (Stacy Renfro)

- No report.

VP for University Planning and Budget (Lisa Rodgers)

- No report.

9. P&S Committee Reports

Awards (Lindsey Wanderscheid)

- Our committee met and is working on the Council awards breakfast. We are also working on the Woodin award and hope to have that presented to Steve to have presented before the leadership. The University Awards are due on February 20th.

Communications (Mike Wilson)

- We are arranging the Drupal training for the committee chairs. Both the February and March professional development sessions will not be recorded so be sure to attend those in person.

Compensation & Benefits (Chuck Rodgers)

- We went over a salary recommendation for FY15 and we hope to have it ready for vote for next meeting. We also went over the Human Capital report

Peer Advisory (Jessica Van Winkle)

- No report.

Policies and Procedures (Kris Koerner)

- No report.

Professional Development (Dick Pfarrer)

- We met today and are making great progress on the conference. We have a final draft of the schedule and working to finalize our arrangements with CP&M and hope to have registration ready within the next few weeks.

Representation (Christian Charbonneaux)

- We met today to discuss the nominations for P&S Council representatives. We will also be doing officer nominations in April.

10. Council Open Comments

- Dick Pfarrer: This is just a reminder that the special city election for the Ames Convention Center project will be held on Tuesday, March 4, 2014. Polls will be open 7:00 a.m. to 8:00 p.m. Any eligible voter in the City of Ames may cast a ballot at any of the Vote Centers. Go to <http://www.amesgatheringplace.com/> for more information about the vote.

11. For the Good of the Order

- P&S Open Forum: February 11th, 2:00 PM, Memorial Union Campanile Room , Jim Davis, ISU CIO, IT Futures at Iowa State University
- Next Council Meeting: March 6th, 2:10-4:00, Memorial Union Gallery
- Next Executive Committee Meeting: February 20th, 1:15-3:00 PM, 107 Lab of Mechanics

12. Adjournment: 3:09pm.