Call to Order & Seating of Substitutes (Amy Ward)
Meeting called to order at 2:10 p.m.

Substitutes: Heather Dean for Matt Laurich; Deb Hoyt for Jacob Larson; Deanna Sargent for Sara Parris; Kate Goudy for Monica Ernberger

Establish Quorum (Joy Stroud). A quorum was established.

1. Approval of the Agenda
   The agenda stands as approved.

2. Approval of the Minutes
   Tera Lawson made a motion to amend the minutes, stating:
“In an effort to be more transparent, to highlight the great work of each of the Council Committees and to start a historical record of each of the Council Committee’s Work starting with FY 18, I move that, prior to the August Council Meeting, the Council Communications Committee post each of the Committee’s complete Year End Reports as links on each of the Committee Webpages AND that the May 25th Meeting Minutes be amended to include the links to each of the Committee Year End Reports.”

The minutes of the May 24, 2018 were approved as amended.

3. **Administrative Reports**
   There were no administrative reports due to time allowed for Strategic Initiatives Planning.

4. **Professional and Scientific Council Executive Committee Reports**
   There were no executive committee reports due to time allowed for Strategic Initiatives Planning.

5. **Professional and Scientific Council Committee Reports**
   There were no committee reports due to time allowed for Strategic Initiatives Planning.

6. **Unfinished Business**

7. **New Business**

   **Nominations to fill Council Vacancies** -
   - Stacy Renfro nominated Dustín Moscoso to replace Aaron Fultz on the Council; members voted to elect him to Council; Dustin will serve as a member of the Peer Advocacy Committee for the upcoming year.
   - Stacy Renfro nominated Adriana Gonzalez to replace Carolyn Duven on the Council; members voted to elect her to the Council; Adriana will serve as a member of the Awards Committee for the upcoming year.

   **Strategic Initiatives Planning** -
   - Stacy Renfro gave a reminder of the purpose of the P&S Council:
     **Purpose**
     The Iowa State University Professional and Scientific Council serves as a resource and an advocate for Professional and Scientific employees. The council identifies the needs of its constituents, provides information and advice in response to those needs, and recommends policies and procedures to the administration that benefit Professional and Scientific employees and assists in fulfilling the mission of Iowa State University.
     **What we do**
     - Serves as the voice of P&S employees in the University Shared Governance Structure
     - Investigates and responds to P&S employee concerns
     - Provides professional development opportunities for P&S employees including an annual professional development conference and monthly seminar series events
     - Coordinates Council Awards and serves as the Selection Committee for University P&S Employee Awards
     - Represents P&S employees on university committees and task forces
     - Promotes opportunities for P&S employees
     - Encourages P&S employee engagement
   - Process and reasons for strategic initiative planning - these are guidelines that are potentially fluid as changes occur from time to time; use your knowledge, judgement and feedback from constituents to work on the initiatives which need to be specific, approachable and actionable items: ex. Professional Development; hashtag creation to highlight P&S employees on social media;
   - Councilors broke into eight small groups; groups worked until 3:20.
• Exec Committee will take what is produced today and consolidate at the P&S Council Executive Committee Retreat on the 19th; the list will be brought back to the August meeting along with all of the submitted group comments;
• Next, we met in our representation areas to discuss who will send P&S Council meeting recap minutes to constituents and who will communicate time-sensitive information. Stacy Renfro encouraged councilors to discuss things that are unique to our representation areas and whether additional meetings outside of the general council meetings would be beneficial.

8. Open Discussion for the Betterment of Council
   Joy Stroud asked that all Councilors check their name placards and name badges and let her know if there are any changes needed.

9. Announcements
   Announcements from Councilors
   • Whitney Grote from the Representation Committee mentioned there are opportunities for Councilors to participate on various university committees - if interested in serving in this capacity, send an email to the Representation Committee - pands-r@iastate.edu;
   • Keesha Ward - New chapter opened at Research Park - Lily Pad childcare center - open to the public - opened on July 6th; the Advanced Teaching and Research Building added a lactation space bringing the number of lactation spaces on campus to 23 or 24;
   • Jeff Hartwig is now President of the newly formed CALS P&S council;
   • Barb Wollan and Ryan Drollette encouraged going to the state fair and county fairs to see the amazing 4-H/ISU participant exhibits

Executive Committee Meeting: July 19, 9 a.m. - 4 p.m., Lynn Fuhrer Lodge
General Council Meeting: August 2, 2:10-4 PM, Gallery Room, Memorial Union
Professional and Scientific Council Online Seminar Series Event: Know Yourself Better: How Do I Respond to Expectations? Go to Learn@ISU

Adjournment 3:49