

IOWA STATE UNIVERSITY

Professional and Scientific Council

Thursday, July 16, 2020 Agenda | 2:10 - 3:10 PM | [Webex](#)

Meeting number (access code): 120 868 9805

Meeting password: Qj7zVF3QMY8

Or, join by phone: +1-312-535-8110

Councilors and Substitutes: Please visit this [Qualtrics](#) page to record your attendance.

Call to Order & Seating of Substitutes (Sara Parris)

Passing of the Gavel

The gavel was passed from President Sara Parris to President-Elect Chris Johnsen

Establish Quorum

A quorum was established.

1. Approval of the Agenda

Agenda for the July 16, 2020 Regular Council Meeting was approved as submitted.

2. Approval of the Minutes

Minutes of the June 25, 2020 General Council Meeting were approved as submitted.

3. Administrative Reports

Chair, Executive Committee for Fall Planning (John Lawrence)

- Apologized for comments made on social media
- Hand sanitizer stations being installed on campus this week
- Signage about face coverings, social distancing, etc. have been posted
- Hiring staff for additional cleaning
- Summer and Fall plans for research are available on the VPR website
- Will start welcoming on-campus students back starting August 3rd; 2 weeks prior to the start of classes
- Will test about 9,000 students at Lied Rec Center; testing will be conducted by Public Health Testing Services from the College of Veterinary Medicine. Test results are expected to be available within 24 hours. Students will receive their test results from the Thielen Student Health Center via email.
- 400 quarantine beds have been set up in residence halls
- Testing is available on campus for any staff, faculty, or students experiencing Covid-19 symptoms consistent with CDC criteria.
- Using symptom checking software
- Contact tracing will be used
- Trying to get a Test Iowa site in Ames
- Cyclone Cares campaign will ask everyone to do their part in preventing the spread of COVID-19

- Working with city and county to make sure bars and restaurants are in compliance → will pull liquor license for violations

Questions:

- Jason Follette asked about non-compliance with face covering requirement;
 - Will use an escalation strategy → offer individual a face covering; if they refuse to use one, you can ask them to leave (more guidance on how to do this will be provided); report to Dean of Students or supervisor
- Sara Parris asked about non-compliance with quarantine;
 - Student's residence hall contract can be cancelled; consequences for students in Greek houses and living off-campus are currently undecided.

ISU WellBeing Coordinator – UHR (Stephanie Downs)

- Mental health training available online: “At-Risk Mental Health Training for University and College Faculty and Staff”
 - ISU Wellbeing joined with Student Wellness to develop the training
 - Available through Learn@ISU
 - Not mandatory
 - Takes 45 minutes to complete
 - Simulation based; build skills through scenario-based learning
 - Includes resources important for all staff
 - Supplement to other training available through ISU

Director, Classification and Compensation – UHR (Emma Houghton)

- Provided an update on class/comp
 - 188 appeals to review requests to date (July 16th)
 - Working to process through them all
 - Continue to receive additional appeals
- Final day to appeal and request review is July 24th
- Will close appeal tickets throughout the month of August
 - Going smoothly so far
 - Some have found better fitting titles or at a higher/lower level
- General questions – added to FAQs (including one specific to FSLA)
- Check out Inside Iowa State article
- Trying to be as responsive as possible
- Go live date still set for August 30th
 - Titles won't be officially implemented until August 30th
 - Making changes where they can, depending on number impacted (hard to reach a consensus in some cases)
- Will soon start sharing compensation info (e.g., education on pay grades)
- Class/comp website's Comment box is still accessible, and comments are welcomed and encouraged
- Can also share feedback with HR partner

Questions:

- John Hascall relayed a question about titling/leveling comparatively to peers;

- Instructed to contact HR Partner within unit; as they were involved in the review process
- Need to be cautious when considering who your comparable “peers” really are
- Suzanne Ankerstjerne commented about the verbiage used (e.g., “space” vs “person”).

4. Unfinished Business and General Orders

None

5. New Business

- FY21 Strategic Initiatives, ongoing in council committees
- Exec council will consolidate list for next Council meeting on August 6th

6. Open Discussion for the Betterment of Council

Sara Parris clarified that to get tested on campus you have to be symptomatic or have been in contact with someone who has a lab-confirmed case.

7. Announcements from Councilors

Executive Committee Meeting: July 22nd 2 p.m. – 4 p.m., Webex

Executive Committee Retreat: July 27th 8 a.m. – 4 p.m., Reiman Gardens

General Council Meeting: August 6th 2:10-4 p.m., Webex

Adjournment

Adjourned @3:15 p.m