

IOWA STATE UNIVERSITY

Professional and Scientific Council

Thursday January 9, 2020 Agenda | 2:10 - 4:00 PM | Memorial Union - Gallery

Attending:

Ellen Anderson	X	Kara Keeran	A
Suzanne Ankerstjerne	X	Jacob Larsen	X
Tim Ashley	S	Matt Laurich	X
Jordan Bates	X	Tera Lawson	X
Ben Boecker	X	Lloyd	X
Emily Bowers	X	Barry McCroskey	X
John Burnett-Larkins	S	Lindsay Moeller	X
Paula Burns	X	Sarah Morris-Benavides	X
Malinda Cooper	S	Dustin Moscoso	S
Janice Crow	X	Chris Meyers	X
Mickie Deaton	A	John Odenweller	X
Susan DeBlicke	X	Sara Parris	X
Emily Dougill	X	Stacy Renfro	X
Tom Elston	X	Jamie Sass	X
Jason Follett	X	Casey Smith	X
Kelly Friesleben	X	Joy Stroud	X
Leslie Ginder	A	Megan Van Heiden	S
Robyn Goldy	X	Patrick Wall	A
Jeff Hartwig	X	Amy Ward	X
John Hascall	X	Trevor Warzecha	A
Lesya Hassall	A	Barb Wollan	S
Chris Johnsen	X	Rich Wrage	X

Call to Order & Seating of Substitutes (Sara Parris)

Meeting called to order at 2:12 PM

Substitutes:

Angie Elthon for Tim Ashley, Jessica Bell for John Burnett-Larkins, Robin McNeely for Mindy Cooper, Dawn Just for Dustin Moscoso, Kody Henke for Megan Van Heiden, Malisa Rader for Barb Wollan

Guests:

Brenda Behling, Sheryl Rippke, Dave Roepke

Establish Quorum (Joy Stroud)

A quorum was established.

1. Approval of the Agenda

Agenda for the January 9, 2020 Regular Council Meeting was approved as submitted.

2. Approval of the Minutes

Minutes of the December 5, 2019 Regular Council Meeting were approved as submitted.

3. Administrative Reports

Senior Vice President & Provost (Brenda Behling)

- Current Search for Sarah Nusser replacement;
- New International Travel Policy – effective January 1, 2020;
- Provost Office personnel changes;

Question:

With regard to the new international travel policy, does that also trigger international insurance?

Answer:

It is automatic with this process.

4. Professional and Scientific Council Executive Committee Reports

President (Amy Ward)

Welcome back to a new and exciting year!

It is with renewed hope we are beginning 2020 later this meeting with our Compensation and Benefits Report, Recommendation and Motion. Each of your committees have worked hard to get to this point in the year and I feel like January brings both rewards for your hard work and sets the stage for the fast pace that we progress through the rest of the year. Last month in my absence Sara read my report reminding you of where we have been and what we have accomplished so far this year. I want to reiterate how proud I am of the accomplishments of everyone in this room so far. Now I feel like it is a good time to remind ourselves of what we hope to achieve in the coming months. If you haven't done this recently, it is a good time to reread the [Professional and Scientific Council Strategic Initiatives](#).

I look forward to what this new year brings. Happy New Year!

Secretary/Treasurer (Joy Stroud)

- Thanks to those willing to substitute for Councilors;
- Councilors, if you know you will miss a meeting, please find a substitute and send the name to me before the meeting with the substitute's name.
- After each meeting, please leave your name placards on the table where you sat.

VP for University Community Relations (Kelly Friesleben)

The Winter Warmup was held this past Monday, and we had 70 Professional & Scientific Staff members attend.

VP for University Planning and Budget (Barry McCroskey)

Just a couple of quick reminders. The Legislature convenes Monday, January 13. The Governor's budget proposals will follow shortly after. The Legislature is scheduled to end April 21. As this is an election year most expect them to end on time. With luck we should have a budget by mid-April.

VP for Equity and Inclusion (Lindsay Moeller)

No report.

5. Professional and Scientific Council Committee Reports

Awards (Sarah Morris-Benavides)

CyTation awards are in and the committee is going through them.

Communications (John Burnett-Larkins)

No report.

Compensation & Benefits (John Odenweller)

No report.

Peer Advocacy (Jacob Larsen)

The Peer Advocacy and Policies and Procedures committees met to discuss the HR grievance policies and procedures for P&S Staff.

Policies and Procedures (John Hascall)

No report.

Professional Development (Tera Lawson)

The Professional Development Committee would like to remind everyone that the January Council Seminar Series Event will be on Negotiating for Success –Strategies, Tools, and Skills that will help us to effectively maximize the strengths we already have to advocate more persuasively for our position or positions in a collaborative, yet effective way.

Plan to join Ryan Bhattacharyya, Professor of Practice and Espeland international fellow in the Ivy College of Business, in the Pioneer Room of the Memorial Union on January 14th at 2 PM to participate face-to-face. If you can't make it in person, plan to join us via livestream! The link was included in this month's Council Newsletter and is available on the Professional and Scientific Council Seminar Series Webpage.

If you are unable to join us on January 14th at 2 PM, the recorded session will be posted in Learn@ISU approximately 1 week after the live session.

Please note that we will not be hosting a February Council Seminar Series Event as the PD Committee, along with a dedicated group of volunteers will be devoting their time, effort, and energy to 8th Annual Professional and Scientific Council Professional Development Conference, but we are working to finalize the March 10th, April 14th, and May 12th Council Seminar Series Events and will keep you posted!

Professional and Scientific Council Professional Development Conference Subcommittee

We would like to remind everyone that Registration open for the 2020 Professional and Scientific Council Professional Development Conference through January 31st!

If you haven't already, please check out our conference website that is linked to our page on the Professional and Scientific Council Website, where you can find the complete schedule for the day along with descriptions for each of the sessions.

We would like to encourage everyone to check out the session descriptions prior to registering as each of the session descriptions also contain 1 to 3 learning objectives! These learning objectives were written by our 28 speakers in addition to the session descriptions and address what participants will be able to do following the presentation. The learning objectives, along with the session descriptions, will give you a

really good idea of what to expect from each one of the 20 presentations (5 of which are extended presentations covering two sessions).

Please help us to spread the word about this full-day personal and professional development opportunity organized by P&S Employees, for P&S Employees, designed to Cultivate Your Adventure and help us to Thrive Together!

Representation (Matt Laurich)

We have two current openings on the council, the Representation Committee is working to fill those by next month. Elections will be coming up shortly so a reminder that councilors are eligible to serve two consecutive, elected terms. If you have any questions about your own eligibility please see Matt or a member of the Representation Committee.

6. Unfinished Business and General Orders

Motion to send the FY 2021 Compensation and Benefits Report and the Compensation and Benefits Recommendations for FY 2021 to University Administration

Second Read

2020 Compensation and Benefits Report Discussion

Motion for Compensation and Benefits Report verbiage change

Seconded

Vote

The motion is adopted.

Compensation Recommendation for 2021

Motion to change bullet 3. verbiage

Seconded

Vote

The motion is adopted.

Official Motion to send the FY 2021 Compensation and Benefits Report and the Compensation and Benefits Recommendations for FY 2021 to University Administration

Discussion

Motion to change third Whereas with 'Professional and Scientific employees';

Seconded

Discussion

Vote

The motion is adopted.

Motion in the third Whereas to add verbiage;

Seconded

Discussion - none

Vote

The motion is adopted.

Motion in the fourth Whereas to be consistent regarding spelling out Professional and Scientific Council and to make the same addition to the 5th Whereas for consistency.

Seconded

Discussion - none

Vote

The motion is adopted.

Discussion closed and call for a vote to move the motion forward and distribute;

Vote

The motion as amended is adopted.

7. New Business

None

8. Open Discussion for the Betterment of Council

Thanks to the Class and Comp committee for their hard work on the Motion.

9. Announcements

Announcements from Councilors

ISU Business Attire Business Days – looking for donations of business attire; drop off days: 1/9, 1/10; from 9 to 3; 2/5 from 1 to 5; 1009 LeBaron Hall drop-off site;

Matt has leftover coupons for the Bookstore from the Winter Warmup.

Executive Committee Meeting: January 16, 10am-12pm, Lab of Mechanics

General Council Meeting: February 6, 2:10-4 PM, Gallery Room, Memorial Union

Professional and Scientific Council Seminar Series Event: Negotiating for Success - Strategies, Tools, and Skills, January 14 from 2-3pm, Memorial Union Pioneer Room. This session will also be livestreamed.

Adjournment 3:02 PM