

# IOWA STATE UNIVERSITY

## Professional and Scientific Council

Suzanne Ankerstjerne	A	Jeff Jackson	X
Kalli Baker	X	Chris Johnsen	X
Valyn Bodensteiner	X	Darshana Juvale	X
John Burnett-Larkins	A	Judy Knoblock	X
Lynne Campbell	X	Sarah Larkin	X
Ritushree Chatterjee	X	Jacob Larsen	A
Nellie Corning	X	Liz Luiken	X
Steve Couchman	X	Autumn Marks	X
Lainey Crawford	X	Rano Marupova	X
Karrie Daniels	X	Gayle Mastbergen	X
		Chris Myers	A
Susan DeBlieck	X	Sara Parris	X
Lorena Dorado-Robles	A	Christine Reinders	X
Paul Easker	X	Deanna Sargent	A
Tom Elston	X	Jamie Sass	X
Matthew Femrite	X	Jennifer Schroeder	X
Jahmai Fisher	A	Nicholas Streauslin	X
Jason Follett	X	Megan Van Heiden	A
Erin Gibson	X	Patrick Wall	A
Butch Hansen	X	David Welshhons	X
John Hascall	X	Rich Wrage	X
Lesya Hassall	X	Yue (Iris) Yin	X
Austin Haytko	X	Misty Zimmerman	A
Marlene Jacks	X		

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### January 2022 Meeting Minutes

#### **Call to Order & Seating of Substitutes** (Jamie Sass)

Meeting called to order at 2:10PM

No Substitutes

Guests: Dwaine Heppler, Ed Holland, Scott Butterfield

#### **Establish Quorum** (Sarah Larkin)

A quorum was established

#### **Approval of Agenda**

Agenda approved

#### **Approval of Minutes**

Minutes of the December 2, 2021, General Council Meeting were approved as submitted.

#### **Administrative Reports**

##### **University Human Resources [Dwaine Heppler](#) and [Ed Holland](#)**

- WorkFlex arrangement effective date is January 18, 2022
- WorkFlex applications changing to business process from request process in Workday. Allows for more reporting
- 700 total WorkFlex requests with 42 denied. Supervisors working hard to meet the needs of employees
- [worklife.hr.iastate.edu/workflex](http://worklife.hr.iastate.edu/workflex) for program documents
- [HR\\_Delivery@iastate.edu](mailto:HR_Delivery@iastate.edu) for WorkFlex assistance

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**Question:** I noticed the President's numbers looked really low. I'm assuming it's because ITS wasn't included as they are still in their pilot?

**Answer:** The ITS pilot will not be included in numbers; they did not go through this request process. The tables do not include individuals who are in pilots and did not go through the WorkFlex request process.

**Question:** When do you feel 100% remote could be an option?

**Answer:** I don't see anyway that this would be available before the fall; if it would even be available.

### IT Services Manager for Change Management [Scott Butterfield](#)

- [Workday Today](#) going into effect January 10<sup>th</sup>, 2022
- Workday Homepage Updates
- [Workday Assistant](#) allows for chat or voice commands
- [WorkCyte.iastate.edu](http://WorkCyte.iastate.edu)

**Question:** Do you anticipate growth in what Workday will be able to do?

**Answer:** I do. Workday has many things in the pipeline. One of the things is with Workday Assistant. We get new releases twice a year. One in March and one in September.

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### Professional and Scientific Council Executive Committee Reports

#### President [Chris Johnsen](#)

- Met with UHR Leadership
- WorkFlex gaining historical momentum
- Holiday reception at the Knoll

#### No Questions

#### Secretary/Treasurer Sarah Larkin

- No report

#### VP for Equity and Inclusion [Jahmai Fisher](#)

- Despite initial plans to present a motion at January's meeting, more thoughtful consideration, consulting, and planning is in the works regarding how to best approach this opportunity. Continued conversation around revising the mission and vision for this committee to best serve constituents

#### No Questions

#### VP University Community Relations John Burnett-Larkins

- No report

#### VP for University Planning and Budget John Hascall

- No report

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## Professional and Scientific Council

### Professional and Scientific Council Committee Reports

#### Awards Suzy Ankerstjerne

- No report

#### Communications [Deanna Sargent](#)

- Planning a P&S Council and Constituent get together at [MU Bowling Alley](#). Seeking a February timeline
- Planning a P&S Council Committee get together to give back at [Food at First](#). Seeking a Spring timeline

#### No Questions

#### Compensation and Benefits [Patrick Wall](#)

- Draft 1 of the Compensation and Benefits report
- Working on salary scale being posted on job openings
- Tuition reimbursement for non-ISU schools

#### No Questions

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### Peer Advocacy [Jacob Larsen](#)

- Paid Parental Leave Project
- Employee Interest Groups

**Question:** Are you willing to take any suggestions for the interest groups?

**Answer:** I think at one point we did but we are willing to rethink that.

### Policies and Procedures [Paul Easker](#)

Andrea Little was in attendance, and we had a good conversation about supervisor training and have a few promising leads to follow up on. Also want to give a shout out to Erin Gibson for reaching out to me and having the time to show us her efforts for supervisory training in Ames Lab.

**No Questions**

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### Professional Development [Matthew Femrite](#)

The Professional Development Committee is in the process of planning the Seminar Series Events for the remainder of the fiscal year.

Our next event is next Tuesday, January 11th from 2 to 3 p.m. Alison St. Germain will be presenting, “Non-diet, Weight Inclusive Approaches to Well-being: Learn how to establish food freedom and body liberation.” This will be a hybrid event. You may attend in person in Memorial Union Room 3580, formerly known as the Gallery Room, or virtually using the WebEx link available in most recent P&S Council Newsletter and on the P&S Council’s website.

Our next Seminar Series Event will be on March 8th from 2 to 3 p.m. We will announce the topic and speaker in the next P&S Council Newsletter. There will be no Seminar Series Event in February, but, instead, we encourage all P&S employees to attend the Professional and Scientific Council Professional Development Conference on February 23rd at the Gateway Hotel and Conference Center.

**No Questions**

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### Professional Development Sub-Committee [Tera Lawson](#)

On behalf of the Professional Development Conference Subcommittee, I am pleased to report that registration for the 2022 Professional and Scientific Council Professional Development Conference is NOW OPEN!

We have 20 wonderful concurrent session speakers lined up and are excited to have them share information on topics ranging from Negotiating for Success: Strategies, Tools, and Skills to Mindful Eating. We are also excited to hear from Sarah Noll Wilson who will be providing a keynote titled “Closing the Gap Between Good Intentions and Actual Impact” and “From Perfection to Experimentation!”

Early Registration for this personal and professional development opportunity specifically for Professional and Scientific Employees will be open through January 31st. Please take advantage of the early registration rates and, not only get yourselves registered, but also

encourage your colleagues and friends to get registered as well!!! You can register through Professional Development Conference page of the Council’s website.

**No Questions**

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### Representation [Jason Follett](#)

- The Representation Committee continues to prepare for the 2022 election. In early January 2022 we will receive the yearly update on the number of P&S employees and their overarching supervisory division. We will use this data to determine the number of Councilor seats per division and what seats need to be up for election. Further, we will notify Councilors who terms end June 2022 if they are eligible to seek re-election
- Consider running for an Officer position at the February 2022 General Council Meeting

### No Questions

### Unfinished Business and General Orders

- None

### New Business

- None

### Open Discussion for the Betterment of Council

- New Councilor Orientation
- [Extension Store](#) offers [Simplified Parliamentary Procedure](#) for help with Councilor Education and Learning

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### Announcements

**Seminar Series Event: “Non-diet, Weight Inclusive Approaches to Well-Being: Learn how to establish food freedom and body liberation,”** January 11, 2022, 2PM-3PM, Room 3580, Memorial Union/WebEx

**Executive Committee Meeting:** January 20, 2022, 10AM-12PM WebEx

**General Council Meeting:** February 3, 2022, 2:10PM WebEx

<https://iastate.webex.com/iastate/j.php?MTID=m47d226dcea1cdd6e7102c32bc3ce5a65>