

IOWA STATE UNIVERSITY

Professional and Scientific Council

Thursday, 7 September 2023 | 2:10 PM | 3560 Memorial Union

GENERAL COUNCIL MEETING

ATTENDANCE			
Kerry Aistrope	X	Chris Knight-Gipe	X
Suzanne Ankerstjerne	X	Ally Kuehl	X
Michael Boyd	X	Sarah Larkin	X
Nikki Brandon	S	Liz Luiken	X
Lynne Campbell	X	Autumn Marks	A
Nellie Corning	X	Rano Marupova	X
Steve Couchman	A	Susan McNicholl	X
Matthew Crain	A	Lucas Oerter	X
Lainey Crawford	X	Nathan Pick	X
Anindita Das	X	Jake Pippin	X
Paul Easker	X	Tina Prouty	X
Isaac Ehlers	X	Christine Reinders	X
Sara Everson	X	Sophia Sarver	X
Rachel Faircloth	X	Jamie Sass	X
Matthew Femrite	X	Anugrah Saxena	X
Jennifer Finch	A	Jennifer Schroeder	X
Mike Fischer	A	Carrie Schwake	X
Jason Follett	X	Prashant Singh	X
Paul Gibbins	X	Michelle Thompson	S
Laura Graves	A	Patrick Wall	X
Whitney Groomes	X	Melissa Warg	X
Mindy Hanna	A		
<i>X = Present, A = Absent, S= Substitute</i>			

Guests: Andrea Wheeler, Ed Holland

I. Call to Order & Establish Quorum – Jason Follett

1. Meetings started at 2:15 PM
2. Quorum established

II. Approval of the Agenda and 3 August 2023 Council Meeting Minutes – Jason Follett

1. Minutes change: correct typo
2. Both approved

III. Administrative Reports

A. Faculty Fellow for Student Success– Andrea Wheeler

1. Presented plan for student academic success and retention initiative
 - a) Best Next Steps Program
 - b) 1.5 million allocated by President Wintersteen
 - c) 8 student focused initiatives – piloting
 - (1) College Retention Plan
 - (2) Data Dashboard for Student Retention
 - (3) New online onboarding class
 - (a) Summer 2024 launch
 - (b) online
 - (4) Cyclone Support Specialist
 - (5) Cyclone Support Training
 - (a) Online training for faculty on student mental health
 - (6) Student Assistance Specialists/Embedded Case Managers

- (7) The Exceptional Tutor
- (8) College Help Rooms
 - (a) College-level peer tutoring

IV. Professional and Scientific Council Executive Committee Reports

A. President – Patrick Wall

This month's quote: "Before you marry a person, you should first make them use a computer with slow internet just to see who they really are." ~Will Ferrell

Working at the university can be incredibly frustrating...like watching that spinning thing on your screen. Usually for me, it's when I'm on the phone and a client needs an answer right now! The last two months, I've been informed that a number of Councilors need replaced, 4 to be exact. Several have left the university to pursue other opportunities; I'll never be one to stand in the way of someone pursuing a career aspiration. Others have stepped down because they have taken another ISU position that's not within the Professional & Scientific umbrella. More troubling are those that have stepped away due to understaffed departments or job stress that simply forces them to give up some volunteer responsibilities. Whatever the reasoning, just know that your president doesn't hold any grudges against those choosing a different path. Also know that Jason and I are addressing retention concerns with Senior leadership whenever we can. Finally, I want you all to know that retention is not an issue isolated to Iowa State. Other unrelated industries are experiencing the same thing.

Most of all, take care of yourself, try to take care of each other, and continue the mission to the best of your ability. Iowa State University has been here since 1858; it has certainly endured much tougher times than this.

Congratulations to the new Councilors being seated today in New Business. Welcome to the team!

B. Secretary/Treasurer – Suzanne Ankerstjerne

1. Email committee reports after today's meeting

C. Vice President for Communications and Community Relations – Sarah Larkin

1. September – National Recovery Month
2. Adventure 2 Update
3. [Architecture tour](#) – Sept 16
4. Reiman Gardens October pumpkin carving - volunteer opportunity
5. Second Annual P&S Council SHOP Food Drive - Nov 1 to Dec 16
 - a) Collection sites will be announced
 - b) Contact Sarah to volunteer to help pick up donations and transport them to SHOP

D. Vice President for Compensation and Benefits – Liz Luiken

1. Update from Ed Holland
2. Discussed benefits timeline. The proposal will go to the board of regents at the end of September.
3. The committee spent much of the meeting discussing various benefits and identifying benefits to highlight to our constituents. If there are benefits that you perceive as under-utilized or perhaps a benefit that you wish you had known about sooner, please don't hesitate to reach out to our committee with suggestions, as we are still developing the highlights calendar.

E. Vice President for Diversity, Equity, and Inclusion – Susan McNicholl

1. Brainstorm ways to support DEI spaces on campus
2. Hybrid meeting discussion
3. Winter gear drive (idea)
4. Announcement: Nov 15- Drake university - 2023 Human Rights Symposium

F. Awards Committee Chair – Michelle Thompson

1. Nominations for CYtation awards open October 2nd. A letter will no longer be required; nominators will use text boxes to detail the nominee's qualifications

G. Governance Committee Chair – Paul Easker

1. Filled council vacancies
2. Election planning – mock election to council through Smartsheet in the next few weeks
3. Working with UHR and IT to get complete P&S employee lists for elections

H. Peer Advocacy and Policy Committee Chair – Rachel Faircloth

1. Overarching questions: Who are we and what is our purpose?
 - a) Respond to concerns about employment
 - b) Potentially work on interest groups and help promote Adventure2
 - c) Want to work with exec on clearly defined rolls between us, Professional Development and for some policy questions we've received, do they fall to us or comps and benefits?
 2. Discussed where we left off on things (this is a work in progress)
 - a) Replacing Kaylee's "Did You Know" article months
 - b) October's Session and December's Session: Stress Management and Self-Care
 - (1) Oct. 11th from 9-11am
 - (2) Dec. 14th from 9-11am
 - (3) Room TBD
 3. Status update: Lora Smythe
 - a) Part 2A Sept. 14th 9-11am
 - b) Part 2B Sept. 20th 9-11am
 - c) Both in Hamilton Hall 172
 4. We discussed if we want to continue or partner with Professional Development potentially.
- I. Professional Development Committee Chair – Jennifer Schroeder
1. P&S Professional Development conference
 - a) Working to develop theme and logo
 - b) Scheduled for Feb 28, 2024
 - c) Invitation for session ideas
 - d) Keynote speaker search ongoing
 2. Sept seminar series, Tuesday in Cardinal Room
 - a) Register in Workday learn - register

V. Unfinished Business and General Orders

1. None

VI. New Business

1. Councilor Appointments: Sarah Riley, Taylor Gerdes, Susan Ray, Julieanne Rogowski
2. Motion to appoint - approved

VII. Open Discussion for the Betterment of Council

- A. 2023-2024 Professional and Scientific Council Goals
 1. Improve professional development opportunities through collaboration across disciplines on Council.
 - a) DMACC – Dec 20 – National Academic Advisors
 - b) Des Moines - Nov – The Way Up Conference
 - (1) Contact Liz Luiken for more information
 - c) ISU division opportunities could be shared to council
 - d) Council could add webpage to website under PD to share opportunities
 2. Better educate P&S employees on how to optimize their benefits package at Iowa State.
 - a) Ed Holland – ALEX demonstration
 - (1) Online virtual benefit counselor
 - (a) Standard version (animated audio counselor)
 - (b) Alex Go (fast, no animation/audio, self-paced)
 - (2) ALEX will be updated with 2024 benefits by Oct 2
 3. Maximize Student Experience - discussion
 - a) Suggestion to explore opportunities to collaborate with faculty senate

VIII. Announcements

1. Announcements from Councilors – [USDA Monarch Rearing Facility tour](#) (Sept 22) – [registration required](#)
2. Executive Committee Meeting: Thursday, 21 September 2023 | 9 AM – 11 AM
3. Council Meeting: Thursday, 12 October 2023 | 2:10 PM | 3560 Memorial Union

4. Seminar Series Event: Tuesday, 12 September 2023 | 2 PM – 3 PM | Cardinal Room – Memorial Union | Pre-Registration encouraged via Workday Learning

Constructive Conversations in Difficult Situations – Laura Smythe, University Ombuds

All of us have people with whom we interact and work who just don't make sense to us. They do something, or they say something, or they don't do something that we wish they would do and we feel frustrated, appalled and/or hurt. Sometimes, we just need to discuss something that makes us uncomfortable. In this conversation, we will discuss some approaches to handling these challenging dynamics.

IX. Adjournment

1. Meeting adjourned at 3:41 PM