

# IOWA STATE UNIVERSITY

## Professional and Scientific Council

Thursday, 8 November 2023 | 2:10 PM | 3560 Memorial Union

### GENERAL COUNCIL MEETING

ATTENDANCE				
Kerry Aistrophe	X		Chris Knight-Gipe	S
Suzanne Ankerstjerne	X		Sarah Larkin	X
Michael Boyd	X		Liz Luiken	X
Nikki Brandon	X		Rano Marupova	X
Lynne Campbell	X		Susan McNicholl	X
Nellie Corning	X		Heidi Nye	X
Steve Couchman	X		Lucas Oerter	X
Matthew Crain	X		Nathan Pick	X
Lainey Crawford	S		Jake Pippin	X
Anindita Das	A		Tina Prouty	A
Paul Easker	X		Susan Ray	X
Isaac Ehlers	X		Christine Reinders	X
Sara Everson	X		Julieanne Rogowski	X
Rachel Faircloth	X		Jamie Sass	X
Matthew Femrite	X		Anugrah Saxena	X
Jennifer Finch	X		Jennifer Schroeder	A
Mike Fischer	A		Carrie Schwake	S
Jason Follett	X		Prashant Singh	A
Taylor Gerdes	X		Michelle Thompson	X
Paul Gibbins	X		Patrick Wall	X
Laura Graves	X		Melissa Warg	X
Whitney Groomes	X			
<i>X = Present, A = Absent, S= Substitute</i>				

#### I. Call to Order & Establish Quorum – Jason Follett

- A. Meetings started at 2:10 pm
- B. Quorum established

#### II. Approval of the Agenda and 12 October 2023 Council Meeting Minutes – Jason Follett

- A. Changes: none
- B. Approved by unanimous vote

#### III. Administrative Reports

- A. None

#### IV. Professional and Scientific Council Executive Committee Reports

- A. President – Patrick Wall

This month's quote stays local. I heard it in October at the ISU Extension Ag & Natural Resources Fall Professional Development Conference from our own Vice President of Extension & Outreach, Jason Henderson. "At Iowa State, we can do ANYTHING, but we can't do EVERYTHING."

He was referring to the breadth of Extension work, but the limitations imposed by a lack of funding, and the struggles of maintaining a competitive wage for the Extension professionals we want to recruit and maintain on the payroll. Campus employees are certainly no different, and the longer I have this role, the more confident I become that the university grabs dollars from wherever it can in order to achieve their mission in education and service to Iowans.

Jason's message was to prioritize the services we offer, and yes, eliminate or say no to obsolete programs, poorly attended events, etc. The message we are receiving from the state legislature certainly doesn't imply that they want Iowa State University to expand the services we offer. The mission to our students cannot waver, which seems to create a huge challenge. However, I would encourage all of you to look within your office, program, department, etc. for areas that could be consolidated, or yes, eliminated altogether. Ask yourself if you're doing a lot

of things really average, or a few things really well. Work hard for Iowa State, but also understand that sometimes it's okay to say no.

- The DEI Committee will be addressing the Board of Regents report as the guidance becomes clearer for the regent institutions moving forward.
- Governance continues to keep us at full capacity.
- Awards is in the midst of accepting applications.
- Professional Development is planning their conference.
- Policy & Peer Advocacy has transitioned to new leadership and Rachel is doing great!
- Compensation & Benefits continues to roll out information to help P&S employees navigate recent changes.

I'm really proud of the team that surrounds me. Thank you for your efforts thus far. Please continue to rally around them in your committee meetings.

Merry Christmas to Sarah Larkin, and Happy Thanksgiving to the rest of you! However you celebrate, enjoy your upcoming time off.

**B. Secretary/Treasurer – Suzanne Ankerstjerne**

1. Budget report at Dec meeting

**C. Vice President for Communications and Community Relations – Sarah Larkin**

1. SHOP Food Drive (2 Ton and Done) until Dec 1 or Monday Dec 4. Goal: 4000 lbs and \$1000
2. Dec 1-15 Toy Drive/Pet Food Drive (Deck the Halls and the Paws)
3. Newsletter (2<sup>nd</sup> Wednesday of every month, submissions by 1<sup>st</sup> of month)
4. Social Media posts (email to Sarah)

**D. Vice President for Compensation and Benefits – Steve Couchman**

1. Open Enrollment – call Wellmark if you have questions about procedures to help estimate your allocation to your 2024 flexible spending account.
2. Exploring fringe benefits

**E. Vice President for Diversity, Equity, and Inclusion – Susan McNicholl**

1. Discussion of BOR recommendations for DEI
2. Winter Gear drive for Sloss House today. Can bring donations to Sloss House any time of the year.
3. Still researching hybrid meetings and how to make them more accessible.

**F. Awards Committee Chair – Michelle Thompson**

1. Nominations for CYtation awards are open until December 1. A letter is no longer required; nominators will use text boxes to describe the nominee's qualifications.
2. Nominations are coming in, but we still have almost a month to go. Consider nominating a team or New Councilor.
3. Working on planning the award ceremony – nailing down a date and keynote speaker. The bookstore, Reiman Gardens, and Athletics have all confirmed donations for award recipients.

**G. Governance Committee Chair – Paul Easker**

1. Updating ballots
2. What is happening at the peer institutions regarding council retention, will explore this question.

**H. Peer Advocacy and Policy Committee Chair – Rachel Faircloth**

1. Looking for ways to partner with other P&S committees to continue OMBUDS trainings. The committee has offered 4 trainings this semester and have received great feedback so looking to continue offering ways to help employees advocate for themselves.

**I. Professional Development Committee Chair – Issac Ehlers substituting for Jennifer Schroeder**

1. Request for proposals closed. Notifications will be sent Nov 17 to presenters.

## **V. Unfinished Business and General Orders**

**A. FY24.1 Salary Resolution**

1. Motion to approve and accept, motion carried by majority vote

## **VI. New Business**

**A. New Councilor Appointments**

1. Motion to accept appointments of Leah Weeks, Kate Garretson, and Molly Heidenreich, motion carried by unanimous vote.

## **VII. Announcements**

A. Executive Committee Meeting: Thursday, 16 November 2023 | 9 AM – 11 AM

B. Council Meeting: Thursday, 7 December 2023 | 2:10 PM | 3580 Memorial Union

**C. Seminar Series Events**

1. Tuesday, 14 November 2023 | 2 PM – 3 PM | 3580 Memorial Union | Pre-Registration encouraged via Workday Learning

***Connecting to Your Passions and Vision*** – Kelly Pistilli, Academic Advisor with the Ivy College of Business  
What drives you? How do you use your passion in your career? How are your values incorporated into your daily work habits? In this interactive session we will explore hands on activities that allow you to delve into a series of thoughtful questions that can help you to identify your passions, values, and intentions. Attendees will work through exercises, questions, and learn how they could incorporate these tools into their lives, both personally and professionally.

2. Tuesday, 12 December 2023 | 2 PM – 3 PM | Virtual | Pre-Registration encouraged via Workday Learning  
***Beyond the Basics: Intermediate Excel Tips & Tricks*** – Lucas Oerter, Associate Director Athletic Compliance  
Scrolling endlessly to find data? Want a competitive edge? Intermediate Excel knowledge is the step beyond simply inputting data into a spreadsheet. That means knowing how to format properly, use VLookup formulas, and create pivot tables. Participants will gain knowledge to produce reliable and easily accessible results from your data.

## **VIII. Adjournment**

A. Meeting adjourned at 2:41