

# IOWA STATE UNIVERSITY

## Professional and Scientific Council

Thursday, 7 December 2023 | 2:10 PM | 3580 Memorial Union

### GENERAL COUNCIL MEETING

ATTENDANCE			
Kerry Aistrophe	X	Molly Heidenreich	X
Suzanne Ankerstjerne	X	Chris Knight-Gipe	X
Michael Boyd	X	Sarah Larkin	X
Nikki Brandon	A	Liz Luiken	X
Lynne Campbell	X	Rano Marupova	X
Nellie Corning	A	Susan McNicholl	A
Steve Couchman	X	Heidi Nye	X
Matthew Crain	A	Lucas Oerter	A
Lainey Crawford	A	Nathan Pick	X
Anindita Das	X	Jake Pippin	X
Paul Easker	X	Tina Prouty	X
Isaac Ehlers	A	Susan Ray	X
Sara Everson	X	Christine Reinders	S
Rachel Faircloth	X	Julianne Rogowski	S
Matthew Femrite	X	Jamie Sass	A
Jennifer Finch	A	Anugrah Saxena	A
Mike Fischer	A	Jennifer Schroeder	X
Jason Follett	X	Carrie Schwake	X
Kate Garretson	X	Michelle Thompson	A
Taylor Gerdes	X	Patrick Wall	X
Paul Gibbins	X	Melissa Warg	X
Laura Graves	X	Leah Weeks	X
Whitney Groomes	X		
<i>X = Present, A = Absent, S= Substitute</i>			

#### I. Call to Order & Establish Quorum – Jason Follett

- A. Meetings started at 2:10 pm
- B. Quorum established

#### II. Approval of the Agenda and 12 October 2023 Council Meeting Minutes – Jason Follett

- A. Changes: none
- B. Approved by unanimous vote

#### III. Administrative Reports

- A. None

#### IV. Professional and Scientific Council Executive Committee Reports

- A. President – Patrick Wall

“If it wasn’t for those of us who are constantly behind, those who are always ahead wouldn’t have the privilege of knowing it.”

“Without education, we are in a horrible and deadly danger of taking educated people seriously.”

I couldn’t decide which quote I liked better, and since it’s the holiday season, I decided to gift you all with an extra quote. Both have application to where we are today as P&S employees. I can certainly sense the stress load some of you are under as yet another semester winds down. We feel like we are constantly behind, yet the new deadlines just seem to keep coming. I want you all to take time for yourself and those closest to you over the holiday break. Your work will be here when you return; those family and friends you hold dear may not be.

The second quote is a little more abstract, but I have always believed that Iowa State, and secondary education in general, is not just more classes, more books, and more exams. We teach people how to think...and this world desperately needs more thinkers, problem solvers, innovators, and those who question everything. Fortunately, the noise of budgets and benefits does not diminish our role of generating the next generation of forward thinkers.

On the business front, Jamie, Jason, and I will be meeting with Professional & Scientific leadership from UNI and Iowa to discuss our most recent motion on a separate salary bill. The MU will be getting some upgrades in the coming months, so we'll navigate what that means for us moving forward for meeting spaces. Also, I have spoken with President Wintersteen regarding the 'university funds' being used for CyTown, as mentioned in several publications. She assured me that what will be allocated to CyTown is from university investment funds and NOT part of salary appropriations for staff. Revenue from CyTown will then be returned to the fund used in the construction. Keep in mind, Iowa State students will continue to use the parking lots near CyTown on a daily basis.

Finally, I hope you'll join us this afternoon at Torrent for our first-ever Holiday gathering. One of the best parts of this job is getting to know the people in this room who I never would have crossed paths with otherwise. See you there!

**B. Secretary/Treasurer – Suzanne Ankerstjerne**

1. Presented the year-to-date spending and balance of council funds.

**C. Vice President for Communications and Community Relations – Sarah Larkin**

1. SHOP donation: Jared Hohanshelt helped collect 2,608 lbs of food donations
2. Adventure 2: updates in the newsletter
3. Deck the halls and paws fundraiser: donations accepted through Dec 15

**D. Vice President for Compensation and Benefits – Steve Couchman**

1. 2024 Comp and benefits report – collecting data
2. Working with Wellmark to understand the new benefits

**E. Vice President for Diversity, Equity, and Inclusion – Ani Das substituting for Susan McNicholl**

1. Discussed moving meetings to SICTR to allow for hybrid meetings and make them more accessible.
  - a) Parking available (armory, design parking)
  - b) Hybrid meeting option
  - c) No charge to reserve space
  - d) Use existing software to hold hybrid meeting

**F. Awards Committee Chair – Michelle Thompson**

1. Committee is reviewing the PS CYtation award nominations
2. 68 nominations total

**G. Governance Committee Chair – Paul Easker**

1. Fill 3 vacancies this month
2. UNI also seeing people leaving council.
3. Qualtrics ballot reworking – working with IT employee Dwight Dake
4. Mock ballot in January

**H. Peer Advocacy and Policy Committee Chair – Rachel Faircloth**

1. Adventure2 Brainstorming
  - a) For next meeting, inviting Stephanie with Adventure2, looking for ways to engage people in the New Year
  - b) One thing we talked about was people not knowing the full capabilities of Adventure2 so working with communications on how we can incorporate something extra in the newsletter or social media posts.
2. For next semesters OMBUDS topics, putting together an interest survey for new topics next semester. Popular ones have been stress management and self-care but looking to expand.
3. Also looking to work with extension and outreach to promote similar trainings. An example is their crucial conversations training.

**I. Professional Development Committee Chair – Jennifer Schroeder**

1. P&S PD Conference scheduled for Feb 28 at the Gateway Hotel and Conference Center. Conference rates have been set. Due to increased food and venue costs, we have had to increase rates by \$10. Have not had to raise rates in over 3 years. We have a great slate of sessions. Registration should open after the first of the year.
2. We also have many seminar series scheduled for spring semester – check it out <https://www.pscouncil.iastate.edu/professional-development/coursework>

**V. Unfinished Business and General Orders**

- A. None

**VI. New Business**

**A. New Councilor Appointments**

1. Motion to accept appointments of Brimah Vonjo Jr., George Loper, and Adam Wade, motion carried by unanimous vote.

**B. Revised Council Meeting Schedule – Patrick Wall**

1. Keep January meeting scheduled until senior leadership approves the proposed cancellation.

**VII. Work Session – Updates on 2023-2024 Goals**

- A. Group discussion to brainstorm ways to address FY24 Council goals 3-5
  - 1. Advocate that all P&S employees receive equal and fair treatment as ISU staff
  - 2. Improve professional development opportunities through collaboration across disciplines on Council
  - 3. Improve meetings and elections to be more inclusive and efficient

#### VIII. Announcements

- A. Executive Committee Meeting: Thursday, 21 December 2023 | 9 AM – 11 AM
- B. Council Meeting: TBA
- C. Seminar Series Events
  - 1. Tuesday, 12 December 2023 | 2 PM – 3 PM | Virtual | Pre-Registration encouraged via Workday Learning  
***Beyond the Basics: Intermediate Excel Tips & Tricks*** – Lucas Oerter, Associate Director Athletic Compliance  
Scrolling endlessly to find data? Want a competitive edge? Intermediate Excel knowledge is the step beyond simply inputting data into a spreadsheet. That means knowing how to format properly, use VLookup formulas, and create pivot tables. Participants will gain knowledge to produce reliable and easily accessible results from your data.
  - 2. Tuesday, 9 January 2024 | 2 PM – 3 PM | Virtual | Pre-Registration encouraged via Workday Learning  
***Don't Let Surprises Spoil Your Retirement*** – Barb Wollan, Human Sciences Extension Specialist
  - 3. Tuesday, 13 February 2024 | 2 PM – 3 PM  
***Classification & Compensation*** – More information coming soon!

#### VIII. Adjournment

- A. Meeting adjourned at 3:32